

Adult Courses 2012 Dates & Fees



Southbourne
School of English
Established 1966

Registration fee £70.00

All year round courses (16 years +) at Southbourne School of English and Annexe

General English Course (Course code GC)

Duration	Fee
1 – 12 weeks	£188 per week
Additional weeks (up to 23 weeks)	£172 per week
<ul style="list-style-type: none"> • Book supplement of £20 for students attending one week only • Course - 15 hours tuition per week • For 24 weeks or more see our Long Stay course prices • From Monday 11th June - Friday 31st August summer prices apply 	

Intensive English Course (Course code IC)

Duration	Fee
1 – 12 weeks	£225 per week
Additional weeks (up to 23 weeks)	£201 per week
<ul style="list-style-type: none"> • Book supplement of £20 for students attending one week only • Course - 21 hours tuition per week • For 24 weeks or more see our Long Stay course prices • From Monday 11th June - Friday 31st August summer prices apply 	

General/Intensive English Course PLUS (Course code GCP and ICP)

Duration	Fee
Any duration GCP	15 hours + 6 hours Private tuition £488 per week
Any duration ICP	21 hours + 6 hours Private tuition £522 per week

Course includes 15/21 hours of group tuition PLUS 6 hours private tuition per week

Please note:

- Class size - max. 14. 11th June - 31st August - max. 16
- The above courses run from Tuesday 3rd January - Friday 8th June and Monday 3rd September - Friday 21st December 2012
- Vacation course pricing applies Monday 11th June to Friday 31st August 2012
- Courses start every Monday for all levels except beginners
- **Beginners** only accepted on 3rd January, 27th February, 8th May, 3rd September and 29th October 2012
- **Students who have not booked a beginner course but prove to be beginner level on arrival will need to pay a supplement until a beginner start date**
- For courses up to 12 weeks there will be no holiday entitlement. For a course of 12 - 23 weeks students can take up to 2 weeks holiday - the holiday period will be added to the end of the course provided the visa has not expired. No refunds will be given

Long Stay Courses

General English Course (Course code AYGC)

Duration	Fee	Additional Week
24 weeks	£3600	£145
36 weeks	£5040	£135
48 weeks	£6144	£120
<ul style="list-style-type: none"> • Course - 15 hours tuition per week • For a course over 24/36/48 weeks students can take up to 4/6 weeks holiday - the holiday period will be added to the end of the course provided the visa has not expired. No refunds will be given 		

Accredited by the



Intensive English Course (Course code AYIC)

Duration	Fee	Additional Week
24 weeks	£4512	£168
36 weeks	£5976	£156
48 weeks	£7200	£143

- Course - 21 hours tuition per week
- For a course over 24/36/48 weeks students can take up to 4/6 weeks holiday - the holiday period will be added to the end of the course provided the visa has not expired. No refunds will be given

Please note:

- Courses start every Monday and are available for all levels except beginners
- **Beginners** only accepted on 3rd January, 27th February, 8th May, 3rd September and 29th October 2012
- **Students who have not booked a beginner course but prove to be beginner level on arrival will need to pay a supplement until a beginner start date**

Cambridge Exam Courses

Code	Course	Course dates	Duration	Examination dates	Fee
KET	Key English Test (KET) Pre-intermediate	6 Feb – 16 Mar 9 Apr – 18 May 8 Oct – 16 Nov	6 weeks 15 hours general course & 6 hours specialised lessons per week (afternoons)	Sat 17 Mar Sat 19 May Sat 17 Nov	£1350
PET	Preliminary English Test (PET) Intermediate				
FCE	First Certificate in English Upper-intermediate	3 Jan – 9 Mar	10 weeks 21 hours per week	Sat 10 Mar	£2250
FCE		19 Mar – 8 Jun 17 Sept – 7 Dec	12 weeks 21 hours per week	Sat 9 Jun Sat 8 Dec	£2700
CAE	Certificate in Advanced English Advanced	9 Jan – 16 Mar	10 weeks 21 hours per week	Sat 17 Mar	£2250
CAE		26 Mar – 15 Jun 10 Sept – 30 Nov	12 weeks 21 hours per week	Wed 13 Jun Sat 1 Dec	£2700
CPE	Certificate of Proficiency in English Advanced	26 Mar – 15 Jun 10 Sept – 30 Nov	12 weeks 21 hours per week	Thur 14 Jun Sat 1 Dec	£2988

- Closing dates for entry to Cambridge Examinations are approx. 4 - 6 weeks before the examination dates
- Examination fees are not included – approximately £100/120
- Class size - average 8, maximum 14

Only available in the UK

Special Summer FCE Course and Exam

Code	Course	Course dates	Duration	Examination dates	Fee
FCES	First Certificate in English	Monday 6 August Friday 24 August	3 Weeks	Thur 23 Aug	£1020

- 15 hrs vocabulary input 09.30-12.20 (bus pass included)
- 15 hrs classroom based tuition 14.00-17.30 (Mon-Fri)
- Class size - maximum 14
- **Examination fee included**

One-to-One Tuition

Code	Course Dates	Duration	Fee
OTO	By arrangement	As required	£50 per hour

International English Language Testing System (IELTS) Courses

Code	Course dates	Duration	Examination dates	Fee
IELTS	23 Jan – 17 Feb 26 Mar – 20 Apr 30 Apr – 25 May 27 Aug – 21 Sep 1 Oct – 26 Oct 12 Nov – 7 Dec	4 weeks 9 hours per week	Monthly throughout the year at local centres (Bournemouth/Southampton) Exam takes place on Saturdays	£576
<ul style="list-style-type: none"> • Classes take place Monday to Thursday from 13.45 to 16.30 (9 hours per week) • Minimum level required for IELTS course is Intermediate • Closing dates for the IELTS test is approx. 8 weeks before the test date • Examination fees are not included – approximately £100/120 • Please state General or Academic IELTS when booking 				

Business English Certificate (BEC) Courses

Code	Course	Course dates	Duration	Examination dates	Fee
BECP	Preliminary	23 Jan – 15 Mar 26 Mar – 18 May 1 Oct – 23 Nov	8 weeks 6 hours per week	Thur 15 Mar Sat 19 May Sat 24 Nov	£768
BEVC	Vantage	23 Jan – 16 Mar 9 Apr – 1 June 8 Oct – 30 Nov		Fri 16 Mar Sat 2 June Sat 1 Dec	
BECH	Higher	23 Jan – 16 Mar 2 Apr – 25 May 24 Sep – 16 Nov		Wed 14 Mar Sat 26 May Sat 17 Nov	
<ul style="list-style-type: none"> • Classes take place Monday to Thursday from 13.45 to 15.30 (6 hours per week) • Closing dates for BEC Examinations are approx. 4 - 6 weeks before the examination dates • Examination fees are not included – approximately £100/120 					

Summer Vacation Courses at Southbourne School and Annexe (16 years +)

Code	Course	Course dates	Duration	Fee
VGC	General	Monday 11th June to Friday 31st August	15 hours per week	£240 per week
VIC	Intensive		21 hours per week	£280 per week
<ul style="list-style-type: none"> • Book supplement of £20 for students attending one week only • Fees include a tour of the town by coach after entrance test, one full day excursion each Saturday and a varied social programme 				

Please note:

- **Courses start every Monday and are available for levels from elementary to advanced**
- **Beginner level only available on specified dates**

All tuition fees include:

- Tuition as specified
- Course books and teaching materials
- Student card
- Social programme
- Ring binder, map and student handbook
- Regular tutorials with class teacher
- Regular homework
- Services of the Welfare Officer for information, advice and help on personal and medical matters
- Progress tests on long term courses
- End of course certificate
- Access to email and internet
- Wireless internet access
- Access to library, language laboratory and computers

Please note:

- Examination fees are not included – approximately £100/£120 except for special summer FCE
- Transfer from General/Intensive Course to one-to-one is not allowed
- No tuition is given on public holidays: 2nd January, 6th April, 9th April, 7th May, 4th June, 5th June, 27th August
- The school will close on Friday 21st December 2012 and will open on Monday 7th January 2013

Accommodation (Homestay)

Homestay	Low Season January 1st - June 10th September 5 - December 18	High Season* June 10th - September 2nd
Single Room (All year*)	£99 per week	£109 per week
Christmas & New Year Holiday (Supplement)	£35 per week	

Please note:

- Homestay accommodation includes: breakfast and evening meal Monday to Friday with light lunch or packed lunch at weekends. Light laundry
- An administration fee of £10 will be charged for any changes in accommodation
- A weekly retention fee of £40 is payable if you wish to keep the room whilst away

*Students under 18 years of age share a room with students of a similar age but different nationality during the summer months, June to August.

Transfers by Public Bus

From London Heathrow Airport to Bournemouth

Arrivals at Terminal 1/2/3/4

On leaving the Customs Area, follow the signs to 'Central Bus Station' via the subway or moving walkway. On arrival at the bus station, buy your ticket for **National Express Bus, Number 205** to Bournemouth. There are frequent departures throughout the day.

Arrivals at Terminal 5

The bus station is situated on ground level, just opposite the main terminal building. National Express coaches are accessible from here. **National Express Bus, Number 205**

From London Gatwick Airport to Bournemouth

On leaving the Customs Area, go to the National Express Office in the Arrivals Hall and buy a ticket for **National Express Bus, Number 205** to Bournemouth. This bus will stop at Heathrow Airport on the way to Bournemouth.

From other London Airports: Luton, Stansted and London City Airport

There are frequent buses from these airports to Heathrow Airport, where you can join scheduled **National Express Bus, Number 205** to Bournemouth.

On arrival in Bournemouth, take a taxi to your accommodation: approx. cost £10 - £12.

National Express Coach Details - Please purchase tickets on arrival at Airport

Heathrow - Bournemouth - Heathrow (return ticket)	£30 (approx)	2 hours travel time (approx)
Gatwick - Bournemouth - Gatwick (return ticket)	£40 (approx)	3½ hours travel time (approx)
Stansted - Bournemouth - Stansted (return ticket)	£45 (approx)	4 hours travel time (approx)

For the latest information on public bus services, you can visit: www.nationalexpress.com

Transfers by Private Car / Minibus

One way	1 Person	2 Person	3 Person	4/6 Person	7/9 Person	10/12 Person
Heathrow - Bournemouth	£130	£70	£50	£45	£40	£35
Gatwick - Bournemouth	£140	£75	£55	£45	£40	£35
Bristol - Bournemouth	£140	£75	£55	£45	£40	£35
Luton - Bournemouth	£140	£75	£55	£45	£40	£35
Stansted - Bournemouth	£195	£105	£70	£50	£45	£40
Central London - Bournemouth	£170	£90	£65	£47	£42	£37
Southampton - Bournemouth	£75	£40	£28	£26	£21	£16
Bournemouth - School	£32	£18	£14	£12	£10	£ 8

Please note:

- Pick up point will be the airport arrival hall. An excess waiting fee of £20 per hour will be charged if the taxi has to wait longer than 2 hours after landing
- For any other point of entry into the UK, prices are available from the school
- Return transfers can be arranged at the school reception
- **UK Border Agency may refuse to allow students under the age of 18 in to the UK unless they are accompanied by an adult, or have proof of their onward travel arrangements.**



2011 Enrolment form

OFFICE USE ONLY
Enrolment No. _____
Invoice No. _____

Personal information (please use BLOCK CAPITALS)

First name: _____

Family name: _____

Title: Mr Mrs Ms Miss

Home address: _____

Home Telephone: _____ Mobile: _____ Fax: _____

Email: _____

Passport number: _____ Expiry date: _____

Occupation: _____ Nationality: _____

First language: _____

Date of birth (Day/Month/Year): / /

16/17 years olds-parent contact numbers: Home : _____ **Mobile:** _____

Course details

Course name: _____

Course code: Start date: / / Number of weeks:

What is your level of English now? _____

Beginner Elementary (A1) Pre-intermediate (A2) Intermediate (B1) Upper-intermediate (B2)

Advanced (C1)

How did you hear about Southbourne School of English? _____

Holidays (24 plus courses only) (Course Code AYGC or AYIC)

These must be booked at the time of enrolment.

From: / / To: / /

Accommodation

Do you require homestay accommodation? Yes No

Date of arrival: / / Date of departure: / / Do you smoke? Yes No

Do you have a special diet? Yes No

Do you have any medical conditions? Yes No

Do you have any allergies? Yes No

Please provide details if your answer to any of the above 3 questions is "Yes": _____

Airport transfer

Arrival details

Do you wish to be met at the airport? Yes No

Flight number:

Arrival date: / /

Arrival time: :

Arrival airport including terminal: _____

Departure details

Do you want to be taken back to the airport? Yes No

Flight number:

Departure date: / /

Departure time: :

Departure airport including terminal: _____

Please note:

- Pick up point will be the airport arrival hall. An excess waiting fee of £20 per hour will be charged if the taxi has to wait longer than 2 hours after landing
- For any other point of entry into the UK, prices are available from the school
- Return transfers can be arranged at the school reception
- **UK Border Agency may refuse to allow students under the age of 18 in to the UK unless they are accompanied by an adult, or have proof of their onward travel arrangements.**

Conditions of enrolment

Enrolment - Complete the form on this page or send it to the agent. If there is an agent's stamp send the form to that address. If there is no agent's stamp, send the form to the school.

Registration - Your place at school is confirmed when we have received a payment of £220 (£70 enrolment fee plus £150 deposit). The deposit (£150) will be taken from the amount you finally have to pay.

Payment - You must pay all fees at least 4 weeks before you start your course. If there are 30 days or fewer before your course starts, you must pay the full amount when you enrol. You must also pay any bank charges. If you enrol 4 weeks or less before you start, you must pay the full amount when you enrol.

Accommodation - Southbourne School is an agent for accommodation. Everything you pay for your accommodation will be given to the family you are staying with. We do not allow a reduction for parts of a week, but you will have to pay for any extra days.

Please make sure you tell your host family what time you will arrive at least 48 hours before, so that someone will be there to welcome you.

Holidays - The school is closed on national holidays (public/bank). You can only take other holidays during the course if you tell us about them when you enrol or give 4 weeks notice. If you change your holiday dates, you will need to pay £10 for administration. We will not give refunds or extend your stay if you take other holidays.

Cancellations - If you want to cancel a course, you must send us this information by registered letter. We cannot refund the registration fee of £70. You will have to pay for one week's course and accommodation if you cancel less than 15 days before the course start.

Fees for 24-36-48 weeks will not usually be refunded, unless there are special reasons. The Director will decide if a refund should be made.

For all courses, if you need to cancel because you cannot get a visa, we will refund your fees, but not the registration fee of £70. If your visa has been refused, you need to send us a copy of the letter from the British Embassy.

Finishing early - If you finish before the end of your course, you will not get a refund. We do not give refunds or extend courses to cover missed lessons.

Expulsion - You will be expelled (told to leave the school) for these reasons:

- If your attendance is 70% or less
- If you bully students or staff
- If your behaviour is not acceptable
- If you steal or damage the school on purpose

Damage - If you damage school or homestay property, even if it is an accident, you will have to pay the full cost of the repair or replacement.

Liability - The school is not responsible if your course does not run or you lose lessons because of public disturbance, industrial action, natural disasters or epidemics.

The school is not responsible if you lose anything. You should take out insurance to cover health problems, losing things, damage and having to go back to your country unexpectedly. We will always pay compensation if we are proved to have been negligent.

Complaints - If you have any problems with your course or accommodation, you should tell the academic principal or school welfare officer. We will always do our best to solve any problems as quickly as possible.

We reserve the right to refuse to enrol any student, to change the price or course programmes in this brochure without notice and to refuse lessons and accommodation if you have not paid all money you owe.

Payment

The registration will not be confirmed until we have received a payment of £220 (£70 enrolment fee plus £150 deposit which will be deducted from the final invoice) by 1. Transfer 2. Cheque 3. Credit Card.

1. I enclose/will send evidence of transfer to: HSBC PLC, 17 Southbourne Grove, Southbourne, Bournemouth, Dorset, BH6 3RG, England

Account Name - Southbourne School of English **Account Number** - 60769665 **Sort Code** - 40-46-19

IBAN GB02MIDL40461960769665 **BIC** MIDLGB2121D

(Please note that you should instruct your bank to add all UK bank charges to the amount you transfer - this is usually £12 but may vary.)

2. Cheques should be made payable to **Southbourne School of English Ltd.**, drawn on an English Bank.

3. I wish to pay by Credit Card - VISA _____ MASTERCARD _____

Name of card holder _____ Card number _____

CVC: Last three digits on signature strip _____

Date of expiry _____ Amount to be debited £ _____

Address of card holder _____

Signature of card holder _____

Agreement

I wish to attend the Southbourne School of English for the period shown, and I accept the conditions set out above.

Signature _____ Date _____

Agents Stamp



Southbourne
School of English
Established 1966

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