

Adult Courses 2011 Dates & Fees



Southbourne
School of English
Established 1966

Registration fee £70.00

All year round courses (16 years +) at Southbourne School of English and Annexe

General English Course (Course code GC)

Duration	Fee
1 – 12 weeks	£176 per week
Additional weeks (up to 23 weeks)	£160 per week
<ul style="list-style-type: none"> • Book supplement of £20 for students attending one week only • Course - 15 hours tuition per week • For 24 weeks or more see our Academic Year course prices • From June 13th - September 4th summer prices apply 	

Intensive English Course (Course code IC)

Duration	Fee
1 – 12 weeks	£210 per week
Additional weeks (up to 23 weeks)	£188 per week
<ul style="list-style-type: none"> • Book supplement of £20 for students attending one week only • Course - 21 hours tuition per week • For 24 weeks or more see our Academic Year course prices • From June 13th - September 4th summer prices apply 	

General/Intensive English Course PLUS (Course code GCP and ICP)

Duration	Fee
Any duration GCP	15 hours + 6 Private £476 per week
Any duration ICP	21 hours + 6 Private £510 per week

Course includes 15/21 hours of group tuition PLUS 6 hours private tuition per week

Please note:

- Class size - average 10, max. 14
- The above courses run 3rd January - 10th June and 5th September - 16th December 2011
- Vacation course pricing will apply between 13th June and 2nd September 2011
- Courses start every Monday and are available for all levels except beginners. **Beginners** only accepted on 3rd January, 28th February, 2nd May, 5th September and 31st October 2011
- **Students who have not booked a beginner course but prove to be beginner level on arrival will need to take a one-to-one course until they reach the level required to join a class**
- For courses up to 12 weeks there will be no holiday entitlement. For a course of 12 - 23 weeks students can take up to 2 weeks holiday - the holiday period will be added to the end of the course provided the visa has not expired. No refunds will be given

Academic year courses

General English Course (Course code AYGC)

Duration	Fee	Additional Week
24 weeks	£3360	£135
36 weeks	£4680	£125
48 weeks	£5760	£110
<ul style="list-style-type: none"> • Course - 15 hours tuition per week • For a course of 12 – 23 weeks students can take up to 2 weeks holiday - the holiday period will be added to the end of the course provided the visa has not expired. No refunds will be given • For a course over 24 weeks students can take up to 4 weeks holiday - the holiday period will be added to the end of the course provided the visa has not expired. No refunds will be given 		

Intensive English Course (Course code AYIC)

Duration	Fee	Additional Week
24 weeks	£3984	£160
36 weeks	£5580	£148
48 weeks	£6720	£135

- Course - 21 hours tuition per week
- For a course of 12 – 23 weeks students can take up to 2 weeks holiday - the holiday period will be added to the end of the course provided the visa has not expired. No refunds will be given
- For a course over 24 weeks students can take up to 4 weeks holiday - the holiday period will be added to the end of the course provided the visa has not expired. No refunds will be given

Please note:

- Courses start every Monday and are available for all levels except beginners. **Beginners** only accepted on 3rd January, 28th February, 2nd May, 5th September and 31st October 2011
- **Students who have not booked a beginner course but prove to be beginner level on arrival will need to take a one-to-one course until they reach the level required to join a class.**

Cambridge Exam Courses

Code	Course	Course dates	Duration	Examination dates	Fee
KET	Key English Test (KET) Pre-intermediate	7 Feb – 18 Mar 11 Apr – 20 May 10 Oct – 18 Nov	6 weeks 15 hours general course & 6 hours specialised lessons per week (afternoons)	Sat 19 Mar Sat 21 May Sat 19 Nov	£1240
PET	Preliminary English Test (PET) Intermediate				
FCE	First Certificate in English Upper-intermediate	3 Jan – 11 Mar	10 weeks 21 hours per week	Sat 12 Mar	£2050
FCE		21 Mar – 10 Jun 19 Sept – 9 Dec	12 weeks 21 hours per week	Sat 11 Jun Sat 10 Dec	£2460
CAE	Certificate in Advanced English Advanced	3 Jan – 10 Mar	10 weeks 21 hours per week	Fri 11 Mar	£2050
CAE		28 Mar – 14 Jun 19 Sept – 7 Dec	12 weeks 21 hours per week	Wed 15 Jun Wed 7 Dec	£2460
CPE	Certificate of Proficiency in English Advanced	28 Mar – 15 Jun 19 Sept – 7 Dec	12 weeks 21 hours per week	Thur 16 Jun Thur 8 Dec	£2823

- Closing dates for entry to Cambridge Examinations are approx. 4 - 6 weeks before the examination dates
- Examination fees are not included – approximately £100/120
- Class size - average 8, maximum 14

Special Summer FCE Course and Exam

Code	Course	Course dates	Duration	Examination dates	Fee
FCES	First Certificate in English	Monday 8 August Friday 26 August	3 Weeks	Fri 26 Aug	£960

- 15 hrs vocabulary input 09.30-12.20 (bus pass included)
- 15 hrs classroom based tuition 14.00-17.30 (Mon-Fri)
- **Examination fee included**

One-to-One Tuition

Code	Course Dates	Duration	Fee
OTO	By arrangement	As required	£50 per hour

International English Language Testing System (IELTS) Courses

Code	Course dates	Duration	Examination dates	Fee
IELTS	24 Jan – 18 Feb 21 Feb – 17 Mar 11 Apr – 06 May 15 Aug – 09 Sep 12 Sep – 07 Oct 10 Oct – 04 Nov 07 Nov – 02 Dec	4 weeks 9 hours per week	Monthly throughout the year at local centres (Bournemouth/ Southampton) Exam takes place on Saturdays	£540
<ul style="list-style-type: none"> Classes take place Monday to Thursday from 13.45 to 16.30 (9 hours per week) Minimum level required for IELTS course is Intermediate Closing dates for the IELTS test is approx. 8 weeks before the test date Examination fees are not included – approximately £100/120 				

Business English Certificate (BEC) Courses

Code	Course	Course dates	Duration	Examination dates	Fee
BECP	Preliminary	24 Jan – 16 Mar 21 Mar – 13 May 19 Sep – 11 Nov	8 weeks 6 hours per week	Thur 17 Mar Sat 14 May Sat 26 Nov	£720
BEVC	Vantage	24 Jan – 17 Mar 4 Apr – 27 May 10 Oct – 2 Dec		Fri 18 Mar Sat 28 May Sat 3 Dec	
BECH	Higher	24 Jan – 15 Mar 28 Mar – 20 May 26 Sep – 18 Nov		Wed 16 Mar Sat 21 May Sat 19 Nov	
<ul style="list-style-type: none"> Classes take place Monday to Thursday from 13.45 to 15.30 (6 hours per week) Closing dates for BEC Examinations are approx. 4 - 6 weeks before the examination dates Examination fees are not included – approximately £100/120 					

Summer Vacation Courses at Southbourne School and Annexe (16 years +)

Code	Course	Course dates	Duration	Fee
VGC	General	Monday 13th June to Sunday 4th September	15 hours per week	£228 per week
VIC	Intensive		21 hours per week	£265 per week
<ul style="list-style-type: none"> Class size - average 14, maximum 16 Book supplement of £20 for students attending one week only Fees include a tour of the town by coach after entrance test, one full day excursion each Saturday and a varied social programme 				

Please note:

- Courses start every Monday and are available for levels from elementary to advanced**

All tuition fees include:

- Tuition as specified
- Course books and teaching materials
- Student card
- Social programme
- Ring binder, map and student information pack
- Regular tutorials with class teacher
- Regular homework
- Services of the Welfare Officer for information, advice and help on personal and medical matters
- Progress tests on long term courses
- End of course certificate
- Access to email and internet
- Wireless internet access
- Access to library, language laboratory and computers

Please note:

- Examination fees are not included – approximately £100/£120 except for special summer FCE
- Transfer from general/intensive course to one-to-one is not allowed
- No tuition is given on public holidays: 3rd January, 22nd April, 25th April, 2nd May, 30th May, 29th August
- The school will be closed between Saturday 17th December 2011 and Monday 2nd January 2012

Accommodation (Homestay)

Homestay	Low Season	High Season*
	January 2 - June 11 September 5 - December 18	June 12 - September 4
Single Room (All year*)	£96 per week	£106 per week
Christmas & New Year Holiday (Supplement)	£35 per week	

Please note:

- Homestay accommodation includes: breakfast and evening meal Monday to Friday with light lunch or packed lunch at weekends
- An administration fee of £10 will be charged for any changes in accommodation
- A weekly retention fee of £40 is payable if you wish to keep the room whilst away

*Students under 18 years of age share a room with students of a similar age but different nationality during the summer months, June to August.

Transfers by Public Bus

From London Heathrow Airport to Bournemouth

Arrivals at Terminal 1/2/3/4

On leaving the Customs Area, follow the signs to 'Central Bus Station' via the subway or moving walkway. On arrival at the bus station, buy your ticket for **National Express Bus, Number 205** to Bournemouth. There are frequent departures throughout the day.

Arrivals at Terminal 5

The bus station is situated on ground level, just opposite the main terminal building. National Express coaches are accessible from here.

From London Gatwick Airport to Bournemouth

On leaving the Customs Area, go to the National Express Office in the Arrivals Hall and buy a ticket for **National Express Bus, Number 205** to Bournemouth. This bus will stop at Heathrow Airport on the way to Bournemouth.

From other London Airports: Luton, Stansted and London City Airport

There are frequent buses from these airports to Heathrow Airport, where you can join scheduled **National Express Bus, Number 205** to Bournemouth.

On arrival in Bournemouth, take a taxi to your accommodation: approx. cost £10 - £12.

National Express Coach Details - Please purchase tickets on arrival at Airport

Heathrow - Bournemouth - Heathrow (return ticket)	£30 (approx)	2 hours travel time (approx)
Gatwick - Bournemouth - Gatwick (return ticket)	£40 (approx)	3½ hours travel time (approx)
Stansted - Bournemouth - Stansted (return ticket)	£45 (approx)	4 hours travel time (approx)

For the latest information on public bus services, you can visit: www.nationalexpress.com

Transfers by Private Car

One way	1 Person	2 People	3 People
Heathrow - Bournemouth	£120	£65	£45
Gatwick - Bournemouth	£130	£70	£48
Bristol - Bournemouth	£130	£70	£48
Luton - Bournemouth	£130	£70	£48
Stansted - Bournemouth	£178	£94	£64
Central London - Bournemouth	£158	£82	£56
Southampton - Bournemouth	£65	£35	£25
Bournemouth School	£28	£16	£12
Heathrow - Royal Tunbridge Wells	£115	£60	£42
Gatwick - Royal Tunbridge Wells	£95	£60	£35

Transfers by School Minibus

One way from Heathrow, Gatwick, Luton or Bristol airports to Bournemouth.

4 - 6 Students	£50 per person
7 - 9 Students	£40 per person
10 - 12 Students	£30 per person

One way from Southampton airport to Bournemouth.

4 - 6 Students	£28 per person
7 - 9 Students	£20 per person
10 - 12 Students	£18 per person

Transfers from other UK airports available on request.

Please note:

- Pick up point will be the airport arrival hall. An excess waiting fee of £15 per hour will be charged if the taxi has to wait longer than 2 hours after landing
- For any other point of entry into the UK, prices are available from the school
- Return transfers can be arranged at the school reception
- **UK Border Agency may refuse to allow students under the age of 18 in to the UK unless they are accompanied by an adult, or have proof of their onward travel arrangements.**

2011 Enrolment form

OFFICE USE ONLY

Personal information (please use block capitals)

First name: _____

Enrolment No.

Family name: _____

Title: Mr Mrs Ms Miss

Invoice No.

Home address: _____

Home Telephone: _____ Mobile: _____ Fax: _____

Email: _____

Passport number: _____ Expiry date: _____

Occupation: _____ Nationality: _____

First language: _____

Date of birth (Day/Month/Year): / /

16/17 years olds-parent contact numbers: Home : _____ Mobile: _____

Course details

Course name: _____

Course code: Start date: / / Number of weeks:

What is your level of English now? _____

- Beginner Elementary (A1) Pre-intermediate (A2) Intermediate (B1) Upper-intermediate (B2)
 Advanced (C1)

How did you hear about Southbourne School of English? _____

Holidays (Academic year courses only)

These must be booked at the time of enrolment.

From: / / To: / /

Accommodation

Do you require homestay accommodation? Yes No

Date of arrival: / / Date of departure: / /

Do you smoke? Yes No

Do you have a special diet? Yes No

Do you have any medical conditions? Yes No

Do you have any allergies? Yes No

Please provide details if your answer to any of the above 3 questions is "Yes": _____

Airport transfer

Arrival details

Do you wish to be met at the airport? Yes No

Flight number:

Arrival date: / /

Arrival time: :

Arrival airport including terminal:

Departure details

Do you want to be taken back to the airport? Yes No

Flight number:

Departure date: / /

Departure time: :

Departure airport including terminal:

Conditions of enrolment

Enrolment - Students should complete the enrolment form and send it to the agent whose name is shown below, or direct to the school if there is no agent involved.

Registration - Your registration will not be confirmed until we have received a payment of £220 (£70 enrolment fee plus £150 deposit which will be deducted from your final invoice).

Payment - All fees must be paid in full at least 4 weeks prior to the start of the course. If the enrolment is made less than 30 days before the start of the course, the full amount must be paid at the time of enrolment. All bank charges are the responsibility of the payer.

Accommodation - Southbourne School of English acts solely as an agent, not as a principal, in the provision of student accommodation. All money paid to the school in respect of accommodation is paid in full to the family. No reduction is given for an incomplete week. Additional nights will be charged.

Students should inform their host family of their intended arrival time at least 48 hours before they arrive. This will ensure that there is someone at home to welcome the student to their home.

Holidays - Apart from national holidays, students are only allowed to take holidays if they were pre-booked at the time of enrolment. An administration fee of £10 will be charged for any changes in holiday dates. No refunds or extensions will be allowed for periods of unarranged holidays.

Cancellations - Cancellation of a course must be by registered letter. Registration fees are not refundable. A cancellation fee equivalent to one week's course and accommodation will be charged if the cancellation is made less than 15 days prior to the start of the course.

Fees for Academic Year courses are not refundable, unless the circumstances are exceptional and then only at the discretion of the Director. Should a refund be made, fees will be recalculated at the full weekly rate.

Cancellation due to visa refusal will be refunded in full except for the registration fee of £70 plus bank charges. Where a visa is refused, a copy of the letter of refusal from the British Embassy must be sent to us. This applies to all courses.

Curtailement - Should the course be abandoned before completion, no refund of fees is possible. In the event of absence from lessons no refund is possible and there is no entitlement to extending the period at the school. In special cases the Director will exercise his discretion.

Expulsion - No refund will be made for students expelled from the school for disciplinary reasons or for persistent absence.

Damage - Any damage to school or homestay property, whether intentional or not, must be paid for in full.

Liability - Neither the school nor its representatives are liable for loss of tuition or other services due to public disturbance, industrial action or factors outside our control. Refunds cannot be made under any of these circumstances.

The school does not accept liability for the loss of a student's property or for any additional expenses incurred for reasons beyond our control. Students are advised to take out insurance against all usual risks such as medical, loss, damage and repatriation. The school cannot accept any responsibility unless proven to be caused by staff negligence.

Complaints - Any problems with either the course or accommodation should be taken up with the academic principal or school welfare officer. We will always do our best to resolve all problems as quickly as possible.

The school reserves the right - To refuse an enrolment, to change the price or programme shown in this brochure without prior notice and to refuse lessons or accommodation where fees have not been paid in full.

Payment

The registration will not be confirmed until we have received a payment of £220 (£70 enrolment fee plus £150 deposit which will be deducted from the final invoice) by 1. Transfer 2. Cheque 3. Credit Card.

1. I enclose/will send evidence of transfer to: HSBC PLC, 17 Southbourne Grove, Southbourne, Bournemouth, Dorset, BH6 3RG, England

Account Name - Southbourne School of English **Account Number** - 60769665 **Sort Code** - 40-46-19

IBAN GB02MIDL40461960769665 **BIC** MIDLGB2121D

(Please note that you should instruct your bank to add all UK bank charges to the amount you transfer - this is usually £12 but may vary.)

2. Cheques should be made payable to **Southbourne School of English Ltd.**, drawn on an English Bank.

3. I wish to pay by Credit Card - VISA _____ MASTERCARD _____

Name of card holder _____ Card number _____

CVC: Last three digits on signature strip _____

Date of expiry _____ Amount to be debited £ _____

Address of card holder _____

Signature of card holder _____

Agreement

I wish to attend the Southbourne School of English for the period shown, and I accept the conditions set out above.

Signature _____ Date _____

Agents Stamp



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School of English
Established 1966

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